

Notice of Meeting

Overview and Scrutiny Committee

Date: Wednesday 30 August 2023

Time: 5.30 pm

Venue: Main Hall, Crosfield Hall, Broadwater Road, Romsey, Hampshire,
SO51 8GL

For further information or enquiries please contact:

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Legal and Democratic Service

Test Valley Borough Council,
Beech Hurst, Weyhill Road,
Andover, Hampshire,
SP10 3AJ

www.testvalley.gov.uk

The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

Membership of Overview and Scrutiny Committee

MEMBER

WARD

Councillor I Jeffrey (Chairman)	Mid Test
Councillor J Neal (Vice-Chairman)	Andover Millway
Councillor G Bailey	Blackwater
Councillor C Borg-Neal	Andover Harroway
Councillor K Brooks	Andover Romans
Councillor D Cattell	Andover St Mary's
Councillor S Gidley	Romsey Abbey
Councillor A Gillies	Andover Winton
Councillor L Gregori	Andover Harroway
Councillor N Gwynne	Romsey Cupernham
Councillor S Hasselmann	Anna
Councillor R Hughes	Andover Harroway
Councillor M Leech	Andover Millway
Councillor S MacDonald	Mid Test
Councillor L Matthews	Andover Winton
Councillor J Parker	Romsey Tadburn
Councillor A Warnes	North Baddesley
Councillor S Yalden	Ampfield & Braishfield

Overview and Scrutiny Committee

Wednesday 30 August 2023

AGENDA

**The order of these items may change as a result of members
of the public wishing to speak**

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Minutes of the previous meeting 5 - 8**

To approve as a correct record the minutes of the meeting held on 19 July 2023.
- 6 Call in Items**
- 7 Urgent decisions taken since last meeting**
- 8 Tourism Presentation 9 - 14**

To review the Community, Leisure and Tourism (including Diversity and Inclusion) Portfolio Holder's Portfolio focusing on Tourism (45 minutes)
- 9 Annual Review of the Corporate Action Plan - Year 4 Review 15 - 34**

Presentation by the Leader on the Corporate Action Plan 4 Year Review (60 minutes)

10	<u>Programme of Work for the Overview and Scrutiny Committee</u>	35 - 44
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To enable Members to keep the Committee's future work programme under review (10 minutes)

ITEM 5 Minutes of the **Overview and Scrutiny Committee**
of the **Test Valley Borough Council**
held in The Annexe, Crosfield Hall, Broadwater Road, Romsey
on 19 July 2023 at 5.30 pm

Attendance:

Councillor J Neal (Vice-Chairman)

Councillor K Brooks

Councillor D Cattell

Councillor S Gidley

Councillor A Gillies

Councillor L Gregori

Councillor N Gwynne

Councillor S Hasselmann

Councillor R Hughes

Councillor M Leech

Councillor S MacDonald

Councillor L Matthews

Councillor J Parker

Councillor A Warnes

Councillor S Yalden

Also in attendance

Councillor I Andersen

Councillor M Flood

89 **Apologies**

Apologies were received from Councillors Bailey, Borg Neal and Jeffrey.

90 **Public Participation**

There was no public participation.

91 **Declarations of Interest**

There were no declarations of interest.

92 **Urgent Items**

There were no urgent items.

93 **Minutes**

Councillor Gwynne referred to the Cost of Living minute and asked about the procedure for obtaining additional grant funding. The Head of Strategy and Innovation will investigate and let the Committee know.

Resolved:

That the minutes of the meeting held on 14 June 2023 be confirmed and signed as a true record.

94

Call in Items

There were no call in items.

95

Urgent decisions taken since last meeting

There were no urgent decisions.

96

Budget Panel Update

Councillor Neal, Lead Member for the Budget Panel gave an overview of the Budget Panel's meeting held on 3 July 2023.

The Panel reviewed three areas;

- revenue outturn position for 2022/23, including an analysis of the main reasons for budget variances in the year.
- summary of the Council's draft reserves position as at 31 March 2023 and the forecast for future use of those reserves
- set the scene for the budget setting process for 2024/25 and development of the updated Medium Term Financial Strategy, together with the most significant factors that will affect the budget setting

Councillor Parker updated the Committee on the amount the Council has in reserves. The Panel was concerned about the budget gap in 2025/26 if the Government resets the Business Rates and would like to hear more about the plans that are in place to address this

The next Budget Panel will be held on 2 October 2023 where the fees and charges will be discussed.

97

Test Valley Partnership

Consideration was given to a report of the Head of Strategy and Innovation which provided a summary of key areas of work for the Partnership as well as their progress and continued focus. The Partnership continues to be an important mechanism in which to bring organisations together to focus on what is most important to communities across the Borough.

The Test Valley Partnership brings together decision makers across the borough to work together for the benefit of our communities. The Partnership strives to have a good understanding of the place and its communities, being able to respond to needs in a co-ordinated and organised way by sharing skills, resources and information. Specifically focussing on addressing areas affecting the quality of life for residents in Test Valley

The Partnership was first established in 2002. This was in line with government guidance following the Local Government Act 2000, which placed a duty on local authorities to prepare a community strategy with a strategic partnership being a recommended vehicle in which to do this. This duty was later repealed in 2015 as part of the Deregulation Act.

The Head of Strategy and Innovation presented some examples on how partners of the Test Valley Partnership are working together practically to take forward key strategic issues. The key areas of work of the Partnership are;

- Better Mental Health
- Community Resilience
- Cost of Living
- Civilian Military Forum
- Community Safety

Whilst there is no requirement for partners to engage (apart from those who are required to do so regarding specific community safety matters), the real value is on how the strength of the network builds trust which then enables a collective focus and use of resources to follow. Over recent years, as set out in the report, the Partnership has been able to focus on some of the most challenging issues faced by communities and as a result has been able to make a positive impact and deliver tangible benefits.

Members raised questions and discussed;

- The Council plays a leadership role within the Partnership and will engage with relevant partners where necessary.
- Better communication on the outcomes of the Test Valley Partnership through the Councillors' Information Bulletin.
- The membership of the Partnership is reviewed on a regular basis.
- Decision makers from each organisation are encouraged to attend if not then representatives would need to take the message back.
- Resources for the Partnership.
- Limited information about the Partnership on the website.
- The Test Valley Partnership Newsletter should be sent to all members.
- Action plan, targets and dates.
- Value and benefits of the Partnership.
- The importance of networking.
- Priorities.
- Lessons learnt.

Resolved:

That the Overview and Scrutiny Committee notes and endorses the work of the Test Valley Partnership.

98 Programme of Work for the Overview and Scrutiny Committee

Members discussed the Work Programme and the Head of Strategy and Innovation outlined the format of the forthcoming Away Day.

Resolved:

That the work programme be reviewed and approved.

(The meeting terminated at 6.30 pm)

ITEM 8

Test Valley Tourism Presentation

OSCOM

30TH August 2023

Current Position

- Background
- Physical Assets
- Social Media Assets
- Marketing and Communication
- Budget

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Strategic Context (1)

- 2023 Socio Economic Analysis

- visitor economy contributed £21M of spend each year over the period 2017 to 2019
- 161,000 trips to Test Valley per year (2017-2019)
- On average, visitors spent £130 per trip

Enterprise M3 Rural Work

- Support new sustainable and sensitive development
- Improve physical and digital infrastructure
- Support growth in 'high quality' roles
- Enhanced business support for micro/small business

Strategic Context (2)

- Interim Economic Development Strategy (2019-2023)
- Corporate Plan (2023-2027) and new Economic Strategy will look to:-
 1. promote the borough,
 2. secure inward investment and
 3. develop our existing businesses
- Local Plan and Local Plan Review
- Hotels Review (2019)

External Partners



- Tourism South East – Visitor Information Centre – 10,374 walk in visitors
- Marketing Collective – Test Valley Visitor Guide
- RM Communications – quarterly PR activity



Future

- Rural Prosperity Fund
- UK Shared Prosperity Fund
- Tourism Review

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Test Valley Borough Council - Overview and Scrutiny Committee - 30 August 2023

Test Valley Borough Council's Corporate Plan 2019-2023

ITEM 9

Review of Corporate Action Plan – Year 4



Cllr Phil North

Corporate Action Plan review



- The Corporate Action Plan (CAP) is the delivery document for the **Corporate Plan 2019-23: Growing Our Potential**. It has set out the Council's key projects for the past four years.
- It sets direction and **provides a focus for activities and services**. As a result, it **informs decision making and allocation of resources** across the Council.
- Each year a review has been undertaken by Cabinet to update the CAP to ensure it continues to highlight the significant projects that the Council is taking forward in pursuit of its key corporate aims: **growing the potential of town centres, communities, people and the local environment**.
- This has included consideration of any **new projects**, any **completed projects** to be removed and updating the onward programmes of those **projects that will be retained on the action plan**.



Romsey



- Following a large programme of public engagement, including a citizens' assembly, the **Masterplan for South of Romsey Town Centre** was developed and adopted. The Masterplan includes visions for Crosfield Hall and the Bus Station site.
- Work on the plans for the **reprovision of Crosfield Hall** continues, with a focus on the evaluation of potential sites. This has concentrated on understanding the complex lease arrangements and covenants that apply to the land and buildings around The Rapids.



Romsey



- A comprehensive development appraisal has been carried out for the Bus Station site. This includes a **new Transport Hub**, commercial and community facilities and 30 new residential apartments.
- The design for the Bus Station redevelopment incorporates the public realm improvements for **Holbrook Stream and Stirling Walk**, which would be delivered as part of the development.
- We held the first **Test Valley Tourism Information Exchange Event** at Crosfield Hall, strengthening our relationship with our Tourism sector.



Andover

- After significant engagement with over **4,000 residents** and with stakeholders, the **masterplan for Andover Town Centre** was developed and approved.
- The first major piece of regeneration work, the £1.6M **Town Mills Riverside Park**, was completed in 2021. The park provides a peaceful setting for those wishing to enjoy the space to play, picnic and relax.
- The **Andover Public Realm Design Guide** and the **Andover Public Realm Design Guide Supplementary Planning Document** (SPD) were adopted by Council. Both will be an important tool for Development Management to drive up quality of development.



Andover

- As part of the Andover Town Centre Masterplan, the Council has commissioned Hemingway Design and their partners, CT Consults, to create a new place brand for the town that will bring to life **all of the positive things about Andover** and help us to define how we want the town to develop and be perceived.
- **A programme of events and activities** have been developed to encourage footfall into the town centre and to open up new experiences for people visiting Andover. This has included the new **Second Sunday's markets**, **Step into Summer events** and renewed **Christmas lights switch on**.
- Building on the success of the vaccination centre, **a new Health Hub** has opened in the Chantry Centre in partnership with the Andover Primary Care Network and the Integrated Care Board.



- We have provided **£1.9m in revenue funding** to support charity and voluntary organisations across the borough such as Unity and Citizens Advice Test Valley.
- Over **£900k of funding** has been distributed from **the Community Asset Fund**. Organisations across the borough received funding including Romsey Young Carers, Yellow Brick Road Projects, Little Fingers Pre-school, Trojans Sports Club, The Boaz Project, and Abbots Ann Village Shop.
- Borough councillors have awarded **£300k of funding through Community Councillor Grants**, supporting local people and encouraging community led initiatives that directly benefit their local residents.



- We opened the multi-million-pound sports facility at **Ganger Farm** in September 2022.
- Just under **£40k of funding** was given to local organisations and residents to enable them organise events commemorating the recent coronation of King Charles III. In addition, we **waived application fees for those wanting to hold street parties** to bring people together to celebrate the King's coronation and the late Queen's Platinum Jubilee.
- Over the last 4 years over **5,300 volunteer hours** have been contributed to support our Countryside team, with over **1,800 people participating in practical nature conservation**, wildlife survey and recording.



Communities



- Throughout the Covid-19 pandemic we worked with more than **50 community groups and over 1,000 volunteers** to provide a range of support to communities.
- Working with partners through the Test Valley Partnership, we established a Cost-of-Living Grant Scheme that has provided over **£60,000 across 60 grants** to help organisations that are supporting people who are struggling with rising costs
- The Council continued to support the work of the borough's two community partnerships, **Andover Vision** and **Romsey Future**.



People



- Between 2019-2023 the Council enabled the delivery of **1117 new affordable homes**. This equates to average delivery of 279 new affordable homes per annum, which exceeds the target of 200 homes per year set out in the Housing Strategy 2020-25.
- Work commenced on preparing the **next Local Plan (2040)**. This includes several **public consultations**, undertaking a series of evidence-based studies, including, landscape sensitivity analysis and transport assessment.
- The Council has been supporting **rural parishes** with the production of **Neighbourhood Development Plans**, with seven 'made' plans, including those for Charlton, Houghton and Goodworth Clatford. There are currently two plans at examination, and a further seven plans in progress.



People



- From 2019-2023, there were a total of **341 Disabled Facilities Grants** completed in Test Valley. Each grant enables an adaptation to be made to a resident's home which helps them **to live safely and independently** in their own home.

In January 2022, using Rough Sleeping Initiative funding from the national government, the Council has appointed a **Prevention Support Officer**, dedicated to working with people on the verge of losing their social housing tenancy and becoming homeless. Since that time, **their work has prevented 19 households from becoming homeless**.

- In conjunction with Aster and Vivid, the Council was awarded **nearly £1m** as part of the **Rough Sleeper Accommodation Programme** to purchase 10 one-bedroom properties to increase the supply of affordable accommodation to those high risk of, or currently experiencing, rough sleeping.



People



- The Council has unlocked **access to £1m of funding** from the Shared Prosperity Fund to help local partner organisations **deliver six major projects** across the Borough, including a Rural Net Zero Business Service.
- Across 2019-2023, **88 Business Incentive Grants** were paid out, to the value of **£66,00**. Additionally, **44 Independent Retailer Grants** were paid out, to the value of 25,400. In response to the Covid-19 pandemic, the Council delivered **£9.65m** of **grants to local business**.
- 2022 saw the **first in person Andover Graduation (post Covid-19) with over 600 children** from 10 junior schools in Andover. The aim of this event is to raise aspirations and inspire our young people to consider their further and higher education options.



- The Council **declared a climate emergency** in September 2019 and committed to identify steps we can take to achieve carbon-neutrality as soon as possible. In June 2020 the Council approved its **climate emergency action plan**.
- We have **worked alongside partners** to deliver or participate in a number of **events for communities and businesses** in relation to the climate emergency.
- We have worked with external organisations to help local businesses access energy audits and secure **more than £100,000 in grant funding** to deliver low carbon projects.



- Our fleet of vehicles includes **11 electric vehicles**, and we have switched **three pedestrian sweepers to electric models**.
- More recently, we have switched the fuel used in running our fleet vehicles from diesel to **hydrotreated vegetable oil (HVO)** which has the potential to **reduce the associated carbon dioxide fuel emissions by about 95%**.
- The most recent figures (from 2021/22, published in March 2023) show that we achieved a **38.5% recycling rate**, our highest ever and the **4th highest in Hampshire**.



- We continue to hold the **Green Flag Award** for **War Memorial Park, Rooksbury Mill and Valley Park Woodlands**. These sites represent some of the best green spaces in the UK and reflect the great management and high community and volunteer input throughout the year.
- TVBC's first Suitable Alternative Natural Greenspace (SANG) was opened in 2020 at **Mill Lane, Sherfield English**. It is a **35-acre site** which has been designed to **welcome dog walkers into a safe and accessible environment** with the aim of reducing visits to protected internally designated landscapes of the New Forest and Solent.
- Our newest site was opened to the community in early July 2023. **Bury Hill Meadows** was purchased in 2021 to increase access opportunities to the countryside.



- Engaging the community in the management and care of our key nature reserves is essential. We welcome visits from schools, and universities across our sites to promote a greater understanding of the natural world. **Over the four-year period over 1500 children and students have attend organised study visits.**
- We have continued to work with Hampshire County Council on their production of **Local Cycling and Walking Infrastructure Plans (LCWIP)**, which indicate where investment is needed to improve the opportunities for walking and cycling in the area.
- We are now in our **third year of implementing the urban meadows initiative** and each year have increased the scale of land managed in this way.
- Over the last 2 years **we have planted over 22,000 trees** at sites across the borough which includes both street trees and whips (woodland planting and hedgerows).

Looking to the future



The new Corporate Plan 2023-27, **“A Place for Everyone – Supporting our communities to Thrive”**, was adopted by Council in April 2023.

This plan was drafted following extensive consultation with the public and delivery of a programme of deliberative events in partnership with the Involve Foundation.

We engaged with more than 1,500 residents across the borough and collated an extensive evidence base, to ensure that the plan accurately reflects the needs and ambitions of our communities.

Looking to the future



A Place for Everyone – Supporting our communities to Thrive, is more than just a title for this corporate plan.

It reflects our passion and commitment to work with our communities in a way that celebrates their uniqueness, sense of belonging and the ambitions people have for the places where they live.

Looking to the future

OUR COMMUNITIES



Villages and rural communities



Andover and Romsey



North Baddesley, Valley Park, Nursling and Rownhams and Chilworth



The Corporate Plan **outlines five strategic priorities** that will provide the focus for our activities over the next four years: **sustainability, connection, inclusion, environment and prosperity**. This will be underpinned by a new **Corporate Action Plan** which will develop the priorities into distinct projects that will deliver positive outcomes for our communities.

Questions

ITEM 10

Programme of Work for the Overview and Scrutiny Committee

Report of the Chairman

Recommended:

The Committee is requested to:

- 1. Review the outcomes on the work programme and recommendations update.**
- 2. Approve the future work programme.**

SUMMARY:

- The purpose of this report is to enable members to keep the Committee's future work programme and recommendations update under review.

1. Introduction

- 1.1 The Overview and Scrutiny Committee approves a work programme every year, detailing selected issues that affect Test Valley or its residents. The work programme represents the work of scrutiny throughout the municipal year and is managed by the Overview and Scrutiny Committee. The work programme is a rolling plan of in-depth reviews alongside standing items such as finance and performance.

2 Corporate Objectives and Priorities

- 2.1 Effective processes are used when selecting and prioritising review topics to ensure meaningful outcomes and tangible improvements. This involves including topics that are of community concern, contribute to the Council's Corporate Priorities, add value to the Council's overall performance, and have defined objectives and clear outcomes.

3 Conclusion and reasons for recommendation

- 3.1 Task and Finish Groups (panels) are small groups of members set up to examine specific issues in detail and report back to the Committee. The Overview and Scrutiny Committee Task and Finish Panels update will be presented as an annex for the Committee's review and comments.

- 3.2 Effective processes are used when selecting and prioritising review topics to ensure meaningful outcomes and tangible improvements. This involves including topics that are of community concern, contribute to the Council's Corporate Priorities, add value to the Council's overall performance, and have defined objectives and clear outcomes. The Overview and Scrutiny Committee Work Programme is presented at Annex 1 for review and approval.
- 3.3 The Overview and Scrutiny Committee is responsible for examining decisions made by the cabinet as a whole, and individual Portfolio Holders, as well as key decisions delegated to Senior Officers. With each agenda, the Committee receives copies of the Cabinet Work Programme. The Committee can then decide or use pre-scrutiny for forthcoming decisions on the Cabinet Work Programme. The Cabinet Work Programme is attached at Annex 2 for the Committee to consider.
- 3.4 For Overview and Scrutiny to have an impact, it is important that recommendations to Cabinet and Council are followed up. At each meeting the Committee considers follow up action on recommendations to Cabinet and Council as part of the review of the Work Programme. Also as part of the Work Programme the Committee considers actions arising from the previous meeting. Action tracking is attached at Annex 3.

4 **Away Day**

- 4.1 The Overview and Scrutiny Committee's Annual Away Day was held on Saturday 22 July at King's Somborne Village Hall.
- 4.2 The Committee reflected on the new priorities of the Council as set out in the new Corporate Plan and developed potential topics that could be included onto the Overview and Scrutiny work programme. A summary of the topics has been shared with councillors ahead of a roundtable in late September. The roundtable will consider options for how the Committee can best take forward the topics it has identified. Formal adoption of the new topics onto the work programme will be considered at the meeting of Overview and Scrutiny Committee in October.

No of Annexes:	3		
Author:	Caroline Lovelock	Ext:	8014
File Ref:	N/A		
Report to:	Overview and Scrutiny Committee	Date:	30 August 2023

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME - AUGUST 2023

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<u>30 AUGUST 2023</u>			
Community, Leisure and Tourism Portfolio Presentation			To review the Tourism, Community and Leisure Portfolio Holder's Portfolio focusing on Tourism (Councillor Swain/Head of Community and Leisure) (45 minutes)
Corporate Action Plan 4 year review	1		Presentation by the Leader on the Corporate Action Plan (Leader of the Council) (60 minutes)
<u>11 OCTOBER 2023</u>			
Presentation on local policing	5		To receive a presentation on local policing from Chief Inspector Haley O'Grady. (60 minutes)
Draft Budget Fees and Charges	1		To consider the Budget Panel's report on the draft budget and draft fees and charges (Councillor Neal, Budget Panel Lead Member) (20 minutes)
Climate Emergency Action Plan Update	2		To receive an update on the Climate Emergency Action Plan (Head of Planning Policy and Economic Development) (30 minutes)
Impact of Revenue Funding for Community Bodies	2		A report on the impact of Test Valley Borough Council's revenue funding programme. (Dave Growcott, Community Manager) (20 minutes)
<u>22 NOVEMBER 2023</u>			
Authority's Monitoring Report	2		To consider the findings from this year's annual Authority's Monitoring Report 22/23/ David Bibby, Principal Planning Officer (Strategy) (20 minutes)
Annual Update on the work of the Community Safety Management Group	2		An annual update on the work of the Community Safety Management Group. (Andrew Pilley, Community Engagement Manager) (20 minutes)
<u>3 JANUARY 2024</u>			

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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ANNEX 1

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<u>7 FEBRUARY 2023</u>			
<u>6 MARCH 2024</u>			
<u>10 APRIL 2024</u>			
Climate Emergency Action Plan Update	2		To receive an update on the Climate Emergency Action Plan (Head of Planning Policy and Economic Development) (30 minutes)
<u>TBC</u>			
<u>TO BE NOTED</u>			

Cabinet Work Programme

August 2023

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;
- or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- | | | | |
|----|---|---|------------------|
| a. | Decisions on spending which are within the annual budgets approved by the Council | NO THRESHOLD | NOT KEY DECISION |
| b. | Decisions on cash flow, investments and borrowings. | NO THRESHOLD | NOT KEY DECISION |
| c. | Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION | |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

ANNEX 2

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
23 Aug 2023 Andover	Valley Housing Outturn	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Property and Asset Management	2 Feb 2023
23 Aug 2023 Andover	Corporate Action Plan Annual Report	Yes	Cabinet	Open	Report of the Leader	Head of Strategy and Innovation	27 Oct 2022
23 Aug 2023 Romsey	Corporate Financial Monitoring (1st quarter)	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
23 Aug 2023 Romsey	Andover BID Renewal	No	Cabinet	Open	Report of the Democracy and Governance Portfolio Holder	Head of Legal and Democratic	19 Jul 2023
4 Oct 2023 Romsey	Consultation on draft Design Guide for Developers and Occupiers SPD	Yes	Cabinet	Open	Report of the Strategic Regeneration and Partnerships (North) Portfolio Holder	Head of Planning Policy and Economic Development	14 Mar 2023
4 Oct 2023 Romsey	Member Champions	No	Cabinet	Open	Report of the Democracy and Governance Portfolio Holder	Head of Legal and Democratic	20 Jan 2023

ANNEX 2

4 Oct 2023 Romsey	Medium Term Financial Strategy	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
4 Oct 2023 Andover	Andover BID Renewal	No	Cabinet	Open	Report of the Democracy and Governance Portfolio Holder	Head of Legal and Democratic	19 Jul 2023
15 Nov 2023 Romsey	Capital Programme Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
15 Nov 2023 Romsey	Asset Management Plan Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
15 Nov 2023 Romsey	Fees and Charges	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
15 Nov 2023 Romsey	Corporate Financial Monitoring (6 months)	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
31 Jan 2024 Romsey	Council Tax Support Scheme 2024/25	Yes	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
31 Jan 2024 Andover	2024/25 Revenue Budget Update	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023

ANNEX 2

28 Feb 2024 Romsey	Preventing Homelessness and Rough Sleeping Strategy 2023-2026	No	Cabinet	Open	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health	20 Jan 2023
28 Feb 2024 Andover	2024/25 Revenue Budget	Yes	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
28 Feb 2024 Andover	Capital Programme Update	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
28 Feb 2024 Andover	Capital Strategy	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
28 Feb 2024 Andover	Treasury Management Strategy and Annual Investment Strategy Statement	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
Date tbc Romsey	Bourne House - Public Sector Decarbonisation Scheme	Yes	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Property and Asset Management	10 Jul 2023
Date tbc Romsey	Property Matters	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Property and Asset Management	17 Jul 2023

ANNEX 3

Agenda item title	Action type	Action	Owner	Comments
Minutes	Follow-up from Meeting	To confirm the process for additional funding to the cost of living grant scheme	David Growcott	The first £50,000 was allocated by Cabinet on 29 September 2022. The next £50,000 was a virement under Financial Procedural Rules in consultation with Councillor Drew and Flood. Any further funding will need to be a cabinet decision.